

Train The Trainer

This course will help you build on your existing instructional skills and provide you multiple opportunities to evaluate and improve the way you design, conduct & evaluate a training event. With a strong focus on presentation skills and training best practices, you will gain valuable feedback from experienced facilitators in this practical and constructive learning environment.

Course Format:

This classroom course provides 3 days (24 hours) of instructions delivered by an official IATA instructor.

What you will learn:

Upon completing this course you will be able to:

- Complement your training skills with best practices in instructional design and delivery
- Apply the principles of adult learning and demonstrate appropriate instructional techniques
- Effectively design, prepare for, conduct and wrap-up a training event
- Implement methods of objection handling and active listening to promote learning
- Evaluate the effectiveness of a training event and your training techniques

Prerequisites:

Recommended level is Intermediate and Management.

The recommended level of language proficiency is ICAO Operational Level 4 for courses in English or equivalent for other languages.

Schedule:

28-30 April 2020

At Bird Academy IATA RTP, New Delhi

Course fee:

Non-IATA Members - \$ 2,200

IATA Members - \$ 1,990

DNA - \$1,540

Activities:

Participants will prepare and deliver two lessons following the models and techniques learnt during the course

Course content:

- Principles of adult learning
- Lesson planning techniques
- Course design and development process
- Key instructor skills
- Presentation, communication, and facilitation techniques

Who should attend:

- Instructors
- Learning & development and human resources professionals

Certificate awarded:

An IATA Certificate of Completion is awarded to participants obtaining a grade of 70% or higher and a special distinction is awarded to participants obtaining a grade of 90% or higher.

This course is a step toward earning an IATA Diploma in:

- Professional Training Diploma
- General Management Diploma
- Graduates of this course can apply for the Harvard ManageMentor® (HMM) distance learning program at a special graduate price.

Bird Academy IATA RTP

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